



Checklist for Traveller & Roma Organisations- Covid-19

*Adapted guidelines from National Public Health Emergency Team (NPHE) Covid-19 Subgroup

1. Have you designated a person at an appropriately senior level in your organisation who is responsible for leading your organisation's response to Covid-19?	
2. Have you ensured that all staff are familiar with, and have contact details for, your organisation lead?	
3. Have you developed appropriate guidance for Travellers, Roma and staff which is in line with the most recent National Public Health Emergency Team (NPHE) and Health Protection Surveillance Centre (HPSC) guidance in regard to: <ul style="list-style-type: none"> ○ Good hand hygiene practice ○ Good respiratory practice ○ What to do in the event of a suspected case of Covid 19 ○ What to do in the event of a confirmed case of Covid 19 	
4. Have you a process in place for ensuring that this guidance is updated regularly in line with NPHE and Health Protection Surveillance Centre (www.hpsc.ie) (www.HSE.ie) guidance?	
5. Have you prepared a Plan for communicating guidance in an accessible format to Travellers, Roma and staff members?	
6. Have you ensured that your organisation's communications are in compliance with data protection regulations (not disclosing a person's identity who has been isolated, suspected or confirmed with COVID 19 (Coronavirus)?	
7. Have you displayed posters to raise awareness of control measures within your organisation, including information about phoning GP/health service first?	
8. Is your organisation trained in relation to: <ul style="list-style-type: none"> ○ Good hand and respiratory hygiene ○ How to spot symptoms of a potential COVID-19 infection ○ What to do in the event of a potential COVID-19 infection ○ What to do in the event of a confirmed case of COVID-19 infection in (1) the organisation; and (2) the community 	
9. Does organisation you have a preparedness measures in place that includes: <ul style="list-style-type: none"> ○ containment measures; ○ infection control; ○ environmental cleaning; ○ restrictions on external visitors/large gatherings 	
10. Have you taken appropriate measures to secure supply chains of all routine supplies (hand sanitizers, surface disinfectant, etc.)?	
11. Do you have a Capacity Contingency Plan in place in the event that you need to stop or reduce the organisational activity?	
12. Do you have a Plan to continue your organisational activities in place in the event that a case of Covid-19 is confirmed among members of staff in your organisation?	
13. Does your organisation have a plan to monitor the evolving situation including: (1) number of suspected cases; (2) number of confirmed cases; (3) number of people who came in contact with a confirmed case and number of families; and (4) sites affected?	

DRAFT